

## **RMASFAA Treasurer's Report**

Randy Thompson

Board of Directors Spring Meeting

March 19, 2010

Denver, Colorado

### **Income and Expenses:**

Financial records are maintained on a calendar year. Deposits and expenses have been processed on a timely basis. RMASFAA may still fall within our budget depending on revenues that are still pending.

### **Status of Reserves:**

In October of 1998, the Board voted to establish a separate Reserve Fund for the Association. The Board directed that the reserve be divided into two parts: "Restricted Reserve" and "Unrestricted Reserve". We also have an "Operating Fund" for payments by checks.

As mandated by the P&P, the Restricted Reserve must equal at least 30% of the Association's annual operating budget. (30% of the operating budget for 2010: \$192,336 x 30% = \$57,700.80). The market value of our Restricted Reserve, as of February 2010, is \$157,089.65. Our Reserve Account exceeds the Operating Account by \$99,388.85.

The Unrestricted Reserve is made up of short-term investments. The Board historically votes to transfer funds from Operating Funds at the spring board meeting. The balance of our Unrestricted Reserves, on February 2010, was \$79,901.10. These reserves consist of a UBS Bank Reserve money market account valued at \$29,922.10 and CD's totaling \$49,979.00.

The Operating Fund balance as of February 2010 was \$156,211.21.

### **Credit Cards:**

The following board members are authorized credit cards from Wells Fargo: President / Sharon Kienow, President Elect / Janet Riis, Past President / Terri Gruba, Treasurer / Randy Thompson, Chair of Summer Institute / Susan Weinreis, Chair of Annual Conference / Robin Holden

### **Taxes:**

Giddings and Associates of North Dakota is the Accounting Firm RMASFAA uses to prepare our taxes and to perform our audits. The tax information for them to file our 2009 Federal and State Taxes was submitted to Giddings and Associates on March 09, 2010. It has come to my attention that for 2007 tax year, taxes were not filed. The returns were prepared but were not filed with the IRS. In 2007 taxes were not electronically filed. They didn't start filing electronic returns until 2008. Giddings and Associates are

looking into this issue and will report back to me. They have assured me that they will talk with the IRS to try to wave any late penalties.

**Annual Audit:**

Giddings and Associates will prepare the annual audit for 2009.

**Insurance:**

American Economy Insurance Company, member of Indiana Insurance, is the insurance provider for RMASFAA. The insurance premiums are \$541 for insurance coverage from 03/24/2010 to 03/24/2011. The policy covers personal property, general liability, fire damage, and employee dishonesty.

**Music License:**

Music copyright license are paid annually to Broadcast Music Incorporated (BMI). License fee for \$140 was paid on 01/14/2010. Fees for American Society of Composers, Authors and Publishers (ASCAP) are paid per event.

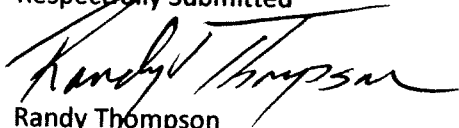
**Reconciliation of Funds:**

Reconciliation statements for all RMASFAA accounts are reconciled monthly. The statements are on file with copies provided to chair of the Audit and Finance Committee on a quarterly basis.

**Misc:**

The RMASFAA board voted to roll over our current CD, for \$50,000, for another twelve months. The CD was scheduled to mature on February 16, 2010. The board voted, via e-mail, to lock this in for another twelve months on February 9, 2010. This CD will mature on February, 16, 2011.

Respectfully Submitted



Randy Thompson  
RMASFAA Treasurer

**TREASURER'S REPORT as of February 28, 2010**  
**RESERVE FUND**

**RESTRICTED RESERVE (Long term investments)**

Securities/Mutual Funds	1/01/10value	2/28/10value	6/30/10value	09/30/10value	12/31/10
Alliance Bernstein	\$ 3,664.70	\$3,805.12	\$	\$	\$
First Am Limited Term Inc	27,617.66	27,717.82			
First Am Intermediate Term	69,610.08	69,907.78			
First Am Fixed Inc. Fund	48,149.01	48,214.18			
American Funds Fund.Inv.	<u>7,284.97</u>	<u>7,444.75</u>			
<b>TOTAL:</b>	<b>\$156,326.42</b>	<b>\$157,089.65</b>	<b>\$</b>	<b>\$</b>	

\*Dividends are reinvested in the fund generating the dividend.

**UNRESTRICTED RESERVE (Short term investments)**

Certificates of Deposit	Maturity Date	% Yield	Purchase Value	Market Value
State Bank India IL US	08/24/2010	.55	50,000	49,979.00

**MONEY MARKET FUND**

UBS Bank Reserve Fund 2/28/10

**\$29,922.10**

**RESERVE FUND TOTAL 02/28/2010**

**\$187,011.75**

# RMASFAA

## TREASURER'S REPORT

### OPERATING FUND (check book)

Beginning Balance: January 1, 2010	\$ 153,163.48
Income: January 1 – February 28, 2010	\$11,172.18
Sale of 7-Day Money Market	\$50,000.00
Expenses/Outflow: January 1 – February 28, 2010	\$8,124.45
Ending Balance: February 28, 2010	<b>\$156,211.21</b>

### UNRESTRICTED RESERVE FUNDS

UBS Select Money Market	\$29,922.10
CD's	<u>\$50,000.75</u>
	<b>\$79,922.85</b>

### RESTRICTED RESERVE FUNDS (see reverse side)

5 Mutual Fund Accounts	<b>\$157,089.65</b>
Total Funds	<b><u>\$393,223.71</u></b>

Submitted by Randy Thompson, Treasurer