

Leadership Pipeline

Mentor Application Form

Due June 15, 2008

Application to the RMAFSA Leadership Pipeline is open to individuals from RMAFSA member institutions. Mentors will be selected by the Leadership Pipeline Committee based on the applicant's own merits as presented in the application and supporting documents. The Committee seeks representation from a cross-section of the Association with diversity and balance in areas such as occupation/position, institution type and individual attributes. The Leadership Pipeline Committee looks for:

- Evidence of previous leadership role in state or RMAFSA associations.
- Individuals who will add to the mentoring program and association's leadership through diversity of experience and perspective.
- Commitment to mentoring and bringing forward new leaders.
- Commitment & motivation for service in state and RMAFSA associations.
- Ability to make the time commitment.

Applicants must have the full support of their direct supervisor and employer. Individuals may nominate themselves, but must provide evidence that the employer will allow time for participation, including phone meetings, conference calls and attendance at RMAFSA Fall Conference.

Mentors and assigned mentees are required to attend the Leadership Pipeline Seminar, which is the official initiation of participation in the program. Mentors and mentees attend the Leadership Pipeline Seminar held in conjunction with the RMAFSA Fall Conference. Attendance is expected for all phone meetings and conference calls. Mentors are critical to the success of this program and must make the commitment that no monthly meetings or activities will be missed. If unforeseen circumstances cause the mentor to miss a meeting, the mentor is responsible for working with the Leadership Pipeline Committee to insure the mentee receives mentoring on the topic for the month.

Class size will be limited to 20 mentoring pairs. Selection of mentors will be based on criteria specified on the application form. Application is due June 15, 2008. Notification will be made by July 15, 2008. Applicants are required to submit a letter of recommendation from his/her direct supervisor.

Please type or print

I. Personal Data

Name:

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Address:

City, State, Zip:

Cell Phone: _____ Home Phone:

Business Address:

City, State, Zip:

Business Phone: _____ Business Fax:

Business e-mail:

Occupation or job title:

Years in financial aid: _____ Years in RMAFSA: _____

Do you require any special accommodations?

II. Leadership Information.

This section of the application is completed by attaching no more than two 8 1/2" X 11" typewritten sheets. Please answer all questions in the order given, numbering each and using the heading. Use as much space for each question as needed, but do not exceed the total of two pages. Please put your name at the top of each page. Please do not submit a standard resume.

- 1) **Interest.** What are your expectations of the RMAFSA Leadership Pipeline? Please tell why you want to be selected as a mentor for this program...
- 2) **Employment.** Describe your current job including your responsibilities.
- 3) **Activities/Organizations.** List your mentoring and leadership involvement in institutional, state and RMAFSA organizations and associations, including volunteer work, business and professional groups. Please include offices held, honors earned and the extent of your involvement.

III. Commitment

- A. Employer.** This candidate has my full support to participate as a mentor in the RMAFSA Leadership Pipeline. I am aware of the time commitment involved in his/her effective participation and I agree to support him/her in work release time and with financial resources. *(Please include a letter of recommendation for the applicant).*

Institution Name:

Supervisor Title:

Supervisor Signature: _____ Date

B. Applicant. I understand the goals and commitments expected of me as a participant in the RMASFAA Leadership Pipeline. If selected, I will devote the required time.

Applicant's Signature: _____ Date:

IV. Letters of Recommendation

Mentor applicants are required to submit two letters of recommendation. Please attach with the Leadership Pipeline application form and information.

Return completed application and required documents to:

RMASFAA Leadership Pipeline
Mary Anne Whitman, Client Relations Manager
Education Assistance Corporation
115 First Ave SW
Aberdeen, SD 57401
(800) 592-1802 ext 4393
Maryanne.whitman@eac-easci.org